

ORUBA MEETING AGENDA
THURSDAY, OCTOBER 8, 2015

UCSD TRAVEL TEAM

Dawn McDevitt

Associate Director

Integrated Procure-to-Pay Solutions (IPPS) Accounts Payable, Payment Request,
Payment Solutions, Tax Advisory, Travel

Nancy Herbst

Travel and Entertainment Manager

Jennifer Glassman

Assistant Director of Technology and Project Management for IPPS

Travel team to discuss:

- Share updates at the broader level (Integrated Procure-to-Pay Solutions/ IPPS) and regarding Travel specifically, including actions we've taken that respond to the feedback Helen shared in June. (letter from Helen Olow included scrutiny going beyond auditors requirements, the use of Acroyms, internal controls all ready in place at the dept. level)
- Hear additional feedback from ORUBA:
What is working well, what could work better, and any other issues we might be able to help resolve.

MARIANNE GENERALES

Discussion of updates

KEN TOMORY

Meeting with Carol Hudson and Yasmin Sidi, UCOP Central Travel Manager

FUTURE MEETING AGENDA IDEAS:

December meeting will include Ted Johnson (Associate controller/UCSD Chief Procurement Officer) and Faye McCullough (Director of Disbursements & Travel) for follow up discussion from Dec. ORUBA meeting with Travel.

Carol Hudson to share results from HR & Professional Development Committee survey to be shared with MSOs

Next meeting dates:

December 10

March 10, 2016

June 9, 2016