

January 15, 2010

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**SUBJECT: Delegation of Authority to Approve Normal Merits for Research Scientists,
Project Scientists and Specialists**

In response to recommendations of the Task Force on Personnel Processes for Non-Senate Academic Appointees, I hereby delegate to you the authority to approve normal merit reappointments and uncontested No-Change actions that do not require committee review for Research Scientists, Project Scientists, and Specialists with appointments in academic departments. The Vice Chancellor for Research will continue to review and retain final authority for new appointments and career reviews for these titles.

The normal merit review process is being streamlined to mirror that for ladder-rank faculty, thereby allowing departments to participate in the use of the AP On-Line System for more normal merit review actions.

Along with this delegation, all academic personnel files for Research Scientists, Project Scientists and Specialists in academic departments will first be submitted to the Divisional Dean's office. Files for which the Vice Chancellor for Research has authority will then be forwarded to ORA for final action.

This delegation of authority and routing change are effective immediately and retroactive to July 1, 2009.

Thank you for your assistance.



Arthur B. Ellis
Vice Chancellor for Research

CC: Chancellor Marye Anne Fox
Senior Vice Chancellor Paul Drake
Associate Vice Chancellor George Tynan
Assistant Vice Chancellor Kristi Larsen
Assistant Vice Chancellor Marianne Generales