

June 1, 2010

KIM BARRETT, DEAN OF GRADUATE STUDIES  
JEFF ELMAN, DEAN, DIVISION OF SOCIAL SCIENCES  
PETER GOUREVITCH, ACTING DEAN, IR/PS  
STEVE A. KAY, DEAN, DIVISION OF BIOLOGICAL SCIENCES  
SETH LERER, DEAN, DIVISION OF ARTS AND HUMANITIES  
FRIEDER SEIBLE, DEAN, JACOBS SCHOOL OF ENGINEERING  
ROBERT SULLIVAN, DEAN, RADY SCHOOL OF MANAGEMENT  
MARK THIEMENS, DEAN, DIVISION OF PHYSICAL SCIENCES

**SUBJECT: Delegation of Authority to Approve Normal Merits for Research Scientists,  
Project Scientists and Specialists**

In response to recommendations of the Task Force on Personnel Processes for Non-Senate Academic Appointees, I hereby delegate to you the authority to approve normal merit reappointments and uncontested No-Change actions that do not require committee review for Research Scientists, Project Scientists, and Specialists with appointments in academic departments. The Vice Chancellor for Research will continue to review and retain final authority for new appointments and career reviews for these titles.

The normal merit review process is being streamlined to mirror that for ladder-rank faculty, thereby allowing departments to participate in the use of the AP On-Line System for normal merit review actions.

Along with this delegation, all academic personnel files for Research Scientists, Project Scientists and Specialists in academic departments will first be submitted to the Divisional Dean's office. Files for which the Vice Chancellor for Research has authority will then be forwarded to ORA for final action.

This delegation of authority and routing change will be effective July 1, 2010.

Thank you for your assistance.



Arthur B. Ellis  
Vice Chancellor for Research

CC: Chancellor Marye Anne Fox  
Senior Vice Chancellor Paul Drake  
Associate Vice Chancellor George Tynan  
Assistant Vice Chancellor Kristi Larsen  
Assistant Vice Chancellor Marianne Generales